



## **CHEROKEE NATION ELECTION COMMISSION**

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

### **AGENDA REGULAR MEETING**

*January 14th, 2020*

*4:00 P.M.*

- I. Call to order
- II. Roll call
- III. Approval of Minutes from the December 10<sup>th</sup> Regular Meeting
- IV. Administrator's Report
- V. Election Director's Report
- VI. Attorney's Report
- VII. Old Business-None
- VIII. Current Items
  - a. Consideration and possible regarding updating the Committees of the Election Commission
- IX. Executive Session
  - a. Confidential discussion with attorney on pending litigation, claims, investigations or protests
  - b. Personnel
  - c. Exit Executive Session
- X. Action from Executive Session
- XI. Announcements
- XII. Adjourn

**POSTED**  
1-2-20 1pm

January 2, 2020 by 4:00 PM  
Cherokee Nation Election Office  
17763 S. Muskogee Ave  
Tahlequah, OK 74464

Chairperson: Shawna Calico

Posted by: 

**MINUTES**  
**REGULAR MEETING**  
**January 14, 2020**  
**CHEROKEE NATION ELECTION COMMISSION**

**Call to order/Roll call of Commissioners:**

The meeting of the Cherokee Nation Election Commission was called to order by Chairperson Shawna Calico at 4:06 p.m.

Commissioner Carolyn Allen called roll and a quorum was established with the following commissioners present:

Shawna Calico- Chairperson  
Pamela Sellers- Vice-Chair  
Carolyn Allen- Secretary/Treasurer  
Rick Doherty- Commissioner  
Randy Campbell- Commissioner

Office staff present were Marcus Fears and Connie Parnell.

Election Commission Attorney Harvey Chaffin was present.

Guest present was Paiten Qualls, Chad Hunter and Josh Hutchins.

**Approval of Minutes:**

Chairperson Shawna Calico asked for approval and/or discussion of the minutes of the December 10, 2019 regular meeting. Randy Campbell made a motion which was seconded by Rick Doherty to approve the minutes. The motion was approved by all commissioners.

**Administrator's Report:**

Marcus Fears gave the Administrator's Report which included updates on voter registration statistics, voter outreaches attended and upcoming community meetings. A report was given that our office received a contact from the Tahlequah City Compliance Manager regarding campaign sign regulations and notifying us he was going to contact landowners as there are still signs from the Cherokee Nation Elections. Our office will begin to make contacts to schedule voter outreaches in schools and clinics. Randy Campbell made a motion which was seconded by Rick Doherty to approve the **Administrator's report**. The motion was approved by all commissioners. (**Attachment #1**)

**Election Director's Report:**

Connie Parnell gave the Election Director's report which included progress on the updates to Chronicle, identifying deceased voters and updating the election notebooks and forms. Randy Campbell made a motion which was seconded by Rick Doherty to approve the **Election Director's report**. The motion was approved by all commissioners. (**Attachment #2**)

### **Attorney's Report:**

Election Commission Attorney Harvey Chaffin gave updates on court cases, notifying the Election Commission of the dismissal of the Brown vs. Election Commission Case and reporting the Wilson case is still pending. A motion was made by Randy Campbell which was seconded by Rick Doherty to approve the Attorney's Report. The motion was approved by all commissioners.

### **Old Business:**

There were no items under old business.

### **Current Items:**

- a.) Consideration and possible action regarding updating the Committees of the Election Commission:

The current list of committee members was presented. Updates were made to this list. A new list of committee members was presented. Rick Doherty made a motion which was seconded by Randy Campbell to approve the 2020 Committees of the Election Commission. The motion approved by all commissioners.

(Attachment #3)

### **Executive Session:**

Under item B, Personnel, Chairperson Shawna Calico asked for Executive Session. A motion was made by Rick Doherty which was seconded by Randy Campbell to enter Executive Session at 4:42 p.m.

### **Exit Executive Session:**

A motion was made by Rick Doherty and seconded by Pamela Sellers to exit Executive Session at 5:07 p.m.

### **Action from Executive Session:**

Chairperson Shawna Calico stated personnel matters were discussed and no action was taken.

### **Announcements:**

The Rules Committee will meet on January 30, 2020 at 1:00 and Marcus Fears and Harvey Chaffin will plan to attend as the Election Office is scheduled to give report that day.

### **Adjourn:**

Rick Doherty made a motion to adjourn at 5:13 p.m. The meeting was adjourned.

Minutes submitted by Carolyn Allen, Secretary  
February 3, 2020





## CHEROKEE NATION ELECTION COMMISSION

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Attachment #1

### January 14, 2020 Administrators Report

Marcus Fears Administrator  
fears-marcus@cherokee.org

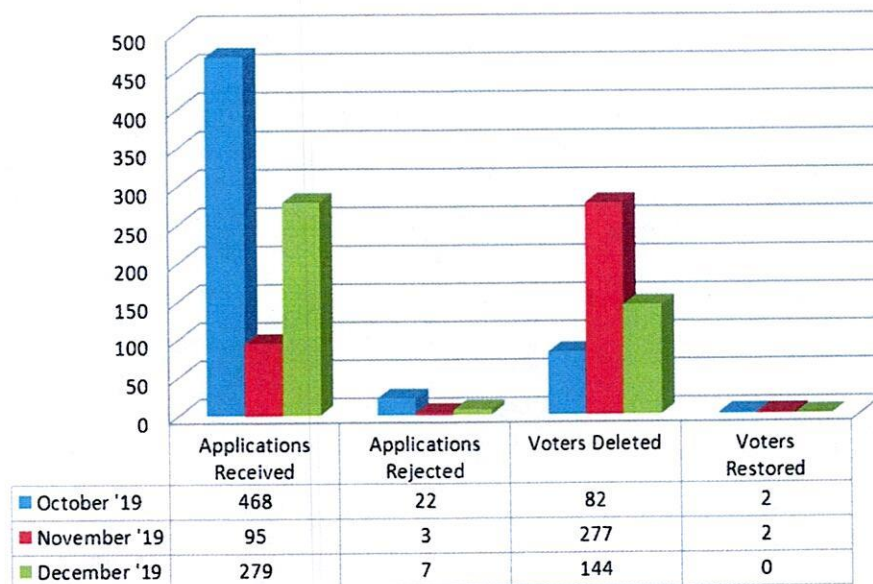
#### I. OFFICE:

December brought similar work as November with the focus being on scanning documents in the vault, it brought each of us getting a few days off to be with family which was a blessing and unfortunately it brought sickness to many of us. Aside from our document scanning, I received a call from Larry Warnock late last week, the Code Compliance Officer for the City of Tahlequah. He had a couple of things. First, he was letting me know he was going to contact a few property owners about some campaign signage still up. Secondly, he passed along their current Campaign Sign Regulations which I have included. He said if the Commission wished we could add it to our packet so everyone would have it. Lastly, I would like to begin a couple familiar voter outreach opportunities this again year. One being setting up at the clinics as we did in late 2018. I have those contacts and will be able to hit the ground running with that. The other being those high school seniors that meet voting qualifications before our next election. This task I would entertain suggestions on how to proceed in the best way possible.

#### II. VOTER PROCESSING: As of 01/07/2020

**74,605** Total Registered Voters; **42,589** In District; **32,016** At-Large

#### Voter Registration Statistics



#### 2019 Year End Data:

18,611 – Applications Received (8299 Registrations; 10,312 Absentee)

285 – Applications Rejected

1,007 – Voters Deleted

65 – Voters Restored



## **CHEROKEE NATION ELECTION COMMISSION**

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**January 14, 2020 Administrators Report**

Marcus Fears Administrator  
fears-marcus@cherokee.org

### **A. Statistical Report:**

\*Detailed Data by District and Precinct is attached

### **III. VOTER OUTREACH:**

- February Outreach:
  - February 3 – District 13, Owasso 6-8pm
  - February 27 – District 5, Blackgum 6:30-8pm
- March Outreach:
  - March 3 – District 14, Chelsea 6-8pm

### **IV. FINANCIAL HIGHLIGHTS:**

FY20 is on target.

**Chronicle- Voter Registration by District and Precinct**

1/7/2020 1:39 PM

<b>District</b>	<b>Precinct</b>	<b>Voters</b>
District No. 1	Hulbert	1,258
	Okay	307
	Tahlequah (1)	1,576
<b>Total for District</b>		<b>3,141</b>
District No. 2	Briggs	236
	Lowrey	245
	Tahlequah (2)	2,451
<b>Total for District</b>		<b>2,932</b>
District No. 3	Keys	960
	Tahlequah (3)	1,825
<b>Total for District</b>		<b>2,785</b>
District No. 4	Ft. Gibson	1,091
	Muskogee	543
	Warner	737
<b>Total for District</b>		<b>2,371</b>
District No. 5	Gore	331
	Sallisaw (5)	616
	Vian	1,149
<b>Total for District</b>		<b>2,096</b>
District No. 6	Belfonte	119
	Marble City	174
	Muldrow	1,662
	Sallisaw (6)	1,664
<b>Total for District</b>		<b>3,619</b>
District No. 7	Cave Springs	289
	Chewey	85
	Stilwell (7)	2,597
	Westville (7)	720
<b>Total for District</b>		<b>3,691</b>
District No. 8	Bell	274
	Stilwell (8)	1,098
	Westville (8)	487
<b>Total for District</b>		<b>1,859</b>
District No. 9	Jay (9)	693
	Kansas	1,323

<b>District</b>	<b>Precinct</b>	<b>Voters</b>
District No. 9	Kenwood	131
	Salina (9)	552
<b>Total for District</b>		<b>2,699</b>
District No. 10	Afton	613
	Grove	728
	Jay (10)	817
	Pryor (10)	552
	Salina (10)	202
	Spavinaw	166
<b>Total for District</b>		<b>3,078</b>
District No. 11	S. Coffeyville	466
	Vinita	1,794
	Welch	137
<b>Total for District</b>		<b>2,397</b>
District No. 12	Bartlesville	1,678
	Nowata	723
	Skiatook	131
<b>Total for District</b>		<b>2,532</b>
District No. 13	Catoosa	345
	Collinsville	962
	Tulsa	1,847
<b>Total for District</b>		<b>3,154</b>
District No. 14	Chelsea	566
	Claremore (14)	2,551
	Oologah	439
<b>Total for District</b>		<b>3,556</b>
District No. 15	Claremore (15)	855
	Locust Grove	885
	Pryor (15)	885
	Salina (15)	54
<b>Total for District</b>		<b>2,679</b>
At Large	At Large	32,016
<b>Total for District</b>		<b>32,016</b>
<b>Grand Total</b>		<b>74,605</b>





## Campaign Sign Regulations

Sue Catron  
Mayor

Bree Long  
City Council – Ward 1

Dower Combs  
City Council – Ward 2

Stephen Highers  
City Council – Ward 3

Trae Ratliff  
City Council – Ward 4

DeAnna Hammons  
City Clerk

Lanny Williams  
City Treasurer

Nate King  
Chief of Police

Ray Hammons  
Fire Chief

Wayne Ryals  
Street Commissioner

Grant T. Lloyd  
City Attorney

B.J. Baker  
Attorney

Donn Baker  
Municipal Judge

Dear Candidate,

The City of Tahlequah takes pride in the health, safety, welfare and appearance of our community and we are asking for your assistance in this effort. The placement of your campaign signs will contribute to the overall positive appearance of the neighborhoods and our community. We understand that you may not be aware of the city codes (ordinances) that pertain to campaign signs. Below is a list of the rules pertaining to the placement of campaign signs.

1. Residential neighborhoods: Signs shall not exceed 16 square feet and shall be placed a minimum of 15 feet from the back of the curb or street edge. Signs shall be located behind all sidewalks.
2. Non-Residential neighborhoods: Sign size is not restricted; however their placement is. Signs are not allowed to be placed in the street right-of-ways. Due to the fact that the width of the street right-of-ways are not the same throughout the City the following is a list of guidelines accepted by the City for the placement of your signs in the non-residential neighborhoods,
  - East Downing Street: signs shall be placed a minimum of 25 feet from the back of the curb or street edge. Signs shall be located behind all sidewalks.
  - South Muskogee Ave. from First Street to Arby's: signs shall be placed a minimum of 20 feet from the back of the curb or street edge. Signs shall be located behind all sidewalks.
  - South Muskogee Ave. from Arby's to the Bertha Parker Bypass: signs shall be placed a minimum of 45 feet from the back of the curb or street edge.
  - South Muskogee Ave. from Rayne Street to highway 82: signs shall be placed a minimum of 55 feet from the back of the curb or street edge.
  - Bertha Parker Bypass: signs shall be placed behind the bypass fence and shall not be attached to the fence.
3. Sight Triangle: signs shall not be placed in a sight triangle. The sight triangle is the area within a triangle formed by measuring a distance of thirty feet (30') along the front and side lot lines of a corner lot formed by two (2) intersecting streets, from their point of intersection, and connecting the points so established to form a triangle on the area of the lot adjacent to the street intersection.
4. Temporary signs advertising political candidates or parties involved in public elections are exempt, provided that such signs may not be erected before the applicable filing period and shall be removed within ten (10) days following such election; or signs advertising support or opposition to any other public election issue, provided that such signs shall not be erected more than thirty (30) days prior to an election on the issue and shall be removed within ten (10) days following such election. Such signs shall not be placed in public rights of way.

Signs found not to be in compliance will be removed by the City. All signs that are removed by the City will be kept at the City Solid Waste Services located at 1851 Douglas until ten days after the election, at which time; the City will dispose of all signs that were removed by the City.

If you have any questions concerning this matter, contact Code Enforcement at (918) 456-0651 ex 2267.

Compliance Officer  
City of Tahlequah





## **Cherokee Nation Election Commission**

P.O. Box 1188, Tahlequah, OK 74465-1188

Email: [election-commission@cherokee.org](mailto:election-commission@cherokee.org)

Website: [www.cherokee.org/elections.aspx](http://www.cherokee.org/elections.aspx)

Phone: 918-458-5899

Toll Free: 1-800-353-2895

Fax: 918-458-6101

### December 2019 Directors report

This month has been working on the scanning of the documents of voter's forms that are not in their scanned documents file. I have completed 2 file cabinets so far.

This takes a lot of time, also we are identifying most the documents of the deceased voters and sending to the Tribal registration for verification to be able to delete from our files. I hope that after we have gone through the files we can send those lists of the voters from 1894 to 1920 and ask them to find them in their records company that they use to get the rest out of our files.

I am have been working on the election note books and forms. The forms will be numbered and placed in the notebook in order for the future elections. If the Election Act is completed and there are changes the forms are ready for the changes that reflect the Election Act.

Worked with Maxim on the labels for the folders and VR forms so that they come out by Roll Number to allow only one sorting of the voter registration forms.

## **CNEC Committees**

### **Budget/Contracts:**

Carolyn Allen  
Rick Doherty  
Kendal Bishop  
Marcus Fears  
Charlene Keys  
Connie Parnell

### **Voter Registration & Education:**

Shawna Calico  
Pamela Sellers  
Kendal Bishop  
Marcus Fears  
Charlene Keys  
Connie Parnell

### **Rules/Policies:**

Shawna Calico  
Randy Campbell  
Kendal Bishop  
Marcus Fears  
Charlene Keys  
Connie Parnell

### **Equipment:**

Pamela Sellers  
Carolyn Allen  
Kendal Bishop  
Marcus Fears  
Charlene Keys  
Connie Parnell

# CHEROKEE NATION ELECTION COMMISSION

REGULAR / SPECIAL

COMMISSION PRESIDED BY: Shawna Calico

COMMISSION DATE/TIME/PLACE: Horton at 4:06 AM/PM at the CNEC Office  
Commission

Commission Member: Present/Absent

Shawna Calico Present/Absent

Pamela Sellers Present/Absent

Carolyn Allen Present/Absent

Randy Campbell Present/Absent

Rick Doherty Present/Absent

Quorum Established: YES / NO

CNEC Attorney: Harvey Chaffin ☒

Staff Present: Kendal Bishop ☐ Marcus Fears ☒ Charlene Keys ☐ Connie Parnell ☒

Visitors:

Chad Hunter \_\_\_\_\_

Joshua D. Hutchins \_\_\_\_\_

Paiten Qualls \_\_\_\_\_

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