



## **CHEROKEE NATION ELECTION COMMISSION**

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

### **AGENDA SPECIAL MEETING**

*February 12<sup>th</sup>, 2021*

*2:15 P.M.*

- I. Call to order
- II. Roll call
- III. Approval of Minutes from the February 9<sup>th</sup> Regular Meeting
- IV. Old Business-None
- V. Current Items
  - a. Consideration and possible action on approving Precinct Certificate of Vote/Consolidated Returns Procedure for 2021 Elections
  - b. Consideration and possible action on setting Hearing dates
  - c. Consideration and possible action on election forms
- VI. Executive Session
  - a. Confidential discussion with attorney on pending litigation, claims, investigations or protests
  - b. Personnel
  - c. Exit Executive Session
- VII. Action from Executive Session
- VIII. Announcements
- IX. Adjourn

**POSTED**  
2-11-21 2:15 PM

February 11, 2021 by 2:15 PM  
Cherokee Nation Election Office  
17763 S. Muskogee Ave  
Tahlequah, OK 74464

Chairperson: Shawna Calico

Posted by: \_\_\_\_\_



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### **CHEROKEE NATION ELECTION COMMISSION**

Special Meeting Minutes

February 12<sup>th</sup>, 2021

#### **I. Call to order**

- The Special Meeting of the Cherokee Nation Election Commission for February 12<sup>th</sup> 2021 was called to order by Chairperson Shawna Calico at 2:18pm

#### **II. Roll call**

- Election Commission Secretary Rick Doherty called roll and a quorum was established with the following Commissioners present:

Shawna Calico – Chairperson

Pamela Sellers – Vice Chairperson

Rick Doherty – Secretary/Treasurer

Randy Campbell – Commissioner

Elizabeth Ballew – Commissioner

- Office staff present were: Connie Parnell & Marcus Fears
- Election Commission Attorney Harvey Chaffin was present
- Visitors present were: Paiten Taylor Qualls

#### **III. Approval of Minutes**

- Chairperson Shawna Calico asked for approval and/or discussion regarding the minutes of the February 9<sup>th</sup> Regular Meeting. Randy Campbell made a motion seconded by Elizabeth Ballew to approve the minutes. The motion was approved by all Commissioners.

#### **IV. Old Business**

- None

#### **V. Current Items**

- Consideration and possible action on approving Precinct Certificate of Vote/Consolidated Returns Procedure for 2021 Elections
  - i. Discussion was held on what goes into each total on the reports. Rick Doherty made a motion seconded by Randy Campbell to approve the Precinct Certificate of Vote/Consolidated Returns Procedure for 2021 Elections. The motion was approved by all Commissioners. **(Attachment #1)**





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- Consideration and possible action on setting Hearing dates
  - i. Pam Sellers made a motion seconded by Elizabeth Ballew to approve the Hearing date of February 18<sup>th</sup>, 2021 beginning at 1pm as well as the Notice of Hearing and Hearing Procedure. The motion was approved by all Commissioners.
- Consideration and possible action on election forms
  - i. Discussion was held on the proof of the Affidavit envelope. Pam Sellers made a motion seconded by Elizabeth Ballew to approve the proof with minor changes. The motion was approved by all Commissioners.

### **VI. Executive Session**

- Rick Doherty made a motion seconded by Randy Campbell to enter Executive Session at 3:24pm.
- Pam Sellers made a motion seconded by Rick Doherty to exit Executive Session at 4:12pm.

### **VII. Action from Executive Session**

- There was no action from Executive Session.

### **VIII. Announcements**

### **IX. Adjourn**

- Randy Campbell made a motion to adjourn at 4:19pm. The meeting was adjourned.

Minutes submitted by Rick Doherty, Secretary/Treasurer

**Precinct Certificate of Vote/ Consolidated Returns Procedure for 2021 Elections**

1. At all precincts, In-person Absentee and Mail Absentee the ballots will be counted and tabulated through an eScan tabulator and a high speed counter.
2. The number of total printouts at the precinct is as follows:  
 Certificate of Vote form provided by CNEC and filled in with the information of the election results by the precinct officials (4 Copy form).  
 White copy: returned to the CNEC office with election reports  
 Pink copy: placed in the Ballot transfer case marked box 1  
 Canary copy: is posted on the precinct door at the end of the day.  
 Goldenrod copy: is returned to the CNEC office with reports to post on the CNEC window for the public to view.
3. Tally reports from the eScan Tabulator: Total of three copies
  - a. First tally report along with the Zero printout (When the precinct was opened) attached and signed by the precinct officials is placed in the Election Returns Envelope with the reports.
  - b. Second Tally report from the eScan tabulator is place on the precinct door at the end of the day.
  - c. The third copy will be placed in the ballot transfer case marked 1.
4. Consolidated Returns of election results and posting of such reports: 3 copies of each report will be generated and 1 copy will be placed in the minutes, one copy for the public to view and one copy to be placed in the vault with the election ballots, reports, and other election related material that is permanent record
  - a. Precinct report information: UNOFFICIAL till certified  
 Precinct name and district(s)  
 Mail / Drop Box absentee totals/percentages  
 In Person absentee totals/percentages  
 Election Day totals/percentages  
 Numbers of voters that voted and the percentages
  - b. Canvass Report Unofficial and Official contains:  
 Totals for each race, candidate and percentages of the turnout of voters
  - c. Cumulative Report Unofficial before certified, Official Results to certify:  
 Totals, per race, candidate and all percentages of each race: This is the report that the Commission will certify the results in a meeting.

Approval Date: 2-12-2021

Commission Chairman

Shauna Calico