AGENDA
SPECIAL MEETING
April 19th, 2022
4:00 P.M.

I. Call to order
II. Roll call
III. Approval of Minutes from the March 8th Regular Meeting
IV. Approval of Minutes from the April 12th Regular Meeting
V. Administrator's Report
VI. Election Director's Report
VII. Attorney's Report
VIII. Old Business
IX. Current Items
   a. Consideration and possible action regarding additional election equipment.
X. Executive Session
   a. Confidential discussion with attorney on pending litigation, claims, investigations or protests
   b. Personnel
   c. Exit Executive Session
XI. Action from Executive Session
XII. Announcements
XIII. Adjourn

Chairperson: Shawna Calico
Posted by:

April 18, 2022 by 4:00 PM
 Cherokee Nation Election Office
 17763 S. Muskogee Ave
 Tahlequah, OK 74464
CHEROKEE NATION ELECTION COMMISSION

Special Meeting Minutes
April 19th, 2022

I. Call to order

- The Special Meeting of the Cherokee Nation Election Commission for April 19th, 2022 was called to order by Chairperson Shawna Calico at 4:15pm
- Rick Doherty made a motion seconded by Pam Sellers to allow Commissioner Ballew to attend the meeting by phone. The motion was approved by all Commissioners.

II. Roll call

- Election Commission Secretary Rick Doherty called roll and a quorum was established with the following Commissioners present:
  
  Shawna Calico – Chairperson  
  Pamela Sellers – Vice Chairperson  
  Rick Doherty – Secretary/Treasurer  
  Randy Campbell – Commissioner – Unable to attend  
  Elizabeth Ballew – Commissioner – By phone

- Office staff present was: Connie Parnell and Marcus Fears
- Election Commission Attorney Harvey Chaffin was present

III. Approval of Minutes

- Chairperson Shawna Calico asked for approval and/or discussion regarding the minutes of the March 8th Regular Meeting. Rick Doherty made a motion seconded by Pam Sellers to approve the March 8th Regular Meeting minutes. The motion was approved by all Commissioners.
- Chairperson Shawna Calico asked for approval and/or discussion regarding the minutes of the April 12th Regular Meeting. Pam Sellers made a motion seconded by Elizabeth Ballew to approve the April 12th Regular Meeting minutes. The motion was approved by all Commissioners.

IV. Administrator’s Report

- Marcus Fears reported on closing out another financial from the 2021 election, Policy meetings and presented a report that detailed updated voter registration statistics. Rick Doherty made a motion seconded by Pam Sellers to approve the Administrator’s Report. The motion was approved by all Commissioners. (Attachment 1)

V. Election Director’s Report
• Connie Parnell gave a report on Chronicle backups, acceptance testing of new equipment, and when training would be for new machines. Pam Sellers made a motion seconded by Rick Doherty to approve the Election Director’s Report. The motion was approved by all Commissioners. (Attachment 2)

VI. Attorney’s Report
• Election Commission Attorney Harvey Chaffin had no new litigation to report. Commissioner Doherty inquired about any information Mr. Chaffin had on the Comingdeer case. Mr. Chaffin noted that Mr. Comingdeer was held in contempt for failure to pay attorney’s fees in a Supreme Court hearing. The case was then referred to the District Court of the Cherokee Nation. Rick Doherty made a motion seconded by Pam Sellers to approve the Attorney’s report. The motion was approved by all Commissioners.

VII. Old Business
• None

VIII. Current Items
• Consideration and possible action regarding additional election equipment.
  1. Connie Parnell presented documents showing a credit from Hart Intercivic of $12,160.70 and then presented two invoices for addition election equipment needed for $710 and $1731. Rick Doherty made a motion seconded by Pam Sellers to accept the invoices from Hart and pay for the additional equipment from the credit. The motion was approved by all Commissioners.

IX. Executive Session
• N/A

X. Action from Executive Session
• N/A

XI. Announcements
• N/A

XII. Adjourn
• Pam Sellers made a motion to adjourn at 5:02pm. The meeting was adjourned.

Minutes submitted by Rick Doherty, Secretary/Treasurer
I. OFFICE:

In March, Policies met a couple times regarding Act revisions. We received a draft of revision recommendations that was put before Council in the March Rule's Committee Meeting. There were a number of questions directed toward the AG and Council attorney and it ultimately got tabled for a month. Each Councilor with questions or recommendations was to send them to John Young.

Some Community Meetings have started back up. We haven't received any invites, but I emailed a few people and tracked down who was to be sending the invites and made them aware we typically attend the Community Meetings, but not the Services Meetings.

I've also been in touch with Ms. Grayson's financial advisor from the 2021 election. She was able to get Ms. Grayson's financials up to date and get them finalized. They are ready for review.

II. VOTER PROCESSING: As of 04/1/2022

75,109 Total Registered Voters; 43,128 In-District; 31,981 At-Large

Voter Registration Statistics

A. Statistical Report:
*Detailed Data by District and Precinct is attached

III. FINANCIAL HIGHLIGHTS:

FY22 is on target. The Budget Committee will need to schedule a work session in the upcoming weeks. After speaking with Daniel Stroup, the FY2023 information is due to come out in the two weeks.
<table>
<thead>
<tr>
<th>District</th>
<th>Precinct</th>
<th>Voters</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dist No. 1 Hulbert</td>
<td>Hulbert</td>
<td>1,226</td>
</tr>
<tr>
<td></td>
<td>Okay</td>
<td>296</td>
</tr>
<tr>
<td></td>
<td>Tahlequah (1)</td>
<td>1,527</td>
</tr>
<tr>
<td><strong>Total for District</strong></td>
<td></td>
<td><strong>3,049</strong></td>
</tr>
<tr>
<td>Dist No. 2 Tahlequah</td>
<td>Briggs</td>
<td>291</td>
</tr>
<tr>
<td></td>
<td>Lowrey</td>
<td>264</td>
</tr>
<tr>
<td></td>
<td>Tahlequah (2)</td>
<td>2,472</td>
</tr>
<tr>
<td><strong>Total for District</strong></td>
<td></td>
<td><strong>3,027</strong></td>
</tr>
<tr>
<td>Dist No. 3 Tenkiller</td>
<td>Keys</td>
<td>949</td>
</tr>
<tr>
<td></td>
<td>Tahlequah (3)</td>
<td>1,785</td>
</tr>
<tr>
<td><strong>Total for District</strong></td>
<td></td>
<td><strong>2,734</strong></td>
</tr>
<tr>
<td>Dist No. 4 Three Rivers</td>
<td>Ft. Gibson</td>
<td>1,074</td>
</tr>
<tr>
<td></td>
<td>Muskogee</td>
<td>580</td>
</tr>
<tr>
<td></td>
<td>Warner</td>
<td>770</td>
</tr>
<tr>
<td><strong>Total for District</strong></td>
<td></td>
<td><strong>2,424</strong></td>
</tr>
<tr>
<td>Dist No. 5 Redbird</td>
<td>Gore</td>
<td>403</td>
</tr>
<tr>
<td></td>
<td>Sallisaw (5)</td>
<td>626</td>
</tr>
<tr>
<td></td>
<td>Vian</td>
<td>1,188</td>
</tr>
<tr>
<td><strong>Total for District</strong></td>
<td></td>
<td><strong>2,217</strong></td>
</tr>
<tr>
<td>Dist No. 6 Sequoyah</td>
<td>Belfonte</td>
<td>116</td>
</tr>
<tr>
<td></td>
<td>Marble City</td>
<td>172</td>
</tr>
<tr>
<td></td>
<td>Muldrow</td>
<td>1,627</td>
</tr>
<tr>
<td></td>
<td>Sallisaw (6)</td>
<td>1,641</td>
</tr>
<tr>
<td><strong>Total for District</strong></td>
<td></td>
<td><strong>3,556</strong></td>
</tr>
<tr>
<td>Dist No. 7 Flint</td>
<td>Cave Springs</td>
<td>298</td>
</tr>
<tr>
<td></td>
<td>Chewey</td>
<td>103</td>
</tr>
<tr>
<td></td>
<td>Stilwell (7)</td>
<td>2,633</td>
</tr>
<tr>
<td></td>
<td>Westville (7)</td>
<td>702</td>
</tr>
<tr>
<td><strong>Total for District</strong></td>
<td></td>
<td><strong>3,736</strong></td>
</tr>
<tr>
<td>Dist No. 8 Goingsnake</td>
<td>Bell</td>
<td>267</td>
</tr>
<tr>
<td></td>
<td>Stilwell (8)</td>
<td>1,056</td>
</tr>
<tr>
<td></td>
<td>Westville (8)</td>
<td>471</td>
</tr>
<tr>
<td><strong>Total for District</strong></td>
<td></td>
<td><strong>1,794</strong></td>
</tr>
<tr>
<td>Dist No. 9 Saline</td>
<td>Jay (9)</td>
<td>730</td>
</tr>
<tr>
<td></td>
<td>Kansas</td>
<td>1,435</td>
</tr>
<tr>
<td>District</td>
<td>Precinct</td>
<td>Voters</td>
</tr>
<tr>
<td>--------------------------</td>
<td>------------------------------</td>
<td>--------</td>
</tr>
<tr>
<td>Dist No. 9 Saline</td>
<td>Kenwood</td>
<td>183</td>
</tr>
<tr>
<td></td>
<td>Salina (9)</td>
<td>541</td>
</tr>
<tr>
<td>Total for District</td>
<td></td>
<td>2,889</td>
</tr>
<tr>
<td>Dist No. 10 Delaware</td>
<td>Afton</td>
<td>624</td>
</tr>
<tr>
<td></td>
<td>Grove</td>
<td>758</td>
</tr>
<tr>
<td></td>
<td>Jay (10)</td>
<td>894</td>
</tr>
<tr>
<td></td>
<td>Pryor (10)</td>
<td>543</td>
</tr>
<tr>
<td></td>
<td>Salina (10)</td>
<td>200</td>
</tr>
<tr>
<td></td>
<td>Spavinaw</td>
<td>179</td>
</tr>
<tr>
<td>Total for District</td>
<td></td>
<td>3,198</td>
</tr>
<tr>
<td>Dist No. 11 S. Coffeyville - North</td>
<td></td>
<td>493</td>
</tr>
<tr>
<td></td>
<td>Vinita</td>
<td>1,937</td>
</tr>
<tr>
<td></td>
<td>Welch</td>
<td>140</td>
</tr>
<tr>
<td>Total for District</td>
<td></td>
<td>2,570</td>
</tr>
<tr>
<td>Dist No. 12 Cooweescoo - West</td>
<td>Bartlesville</td>
<td>1,660</td>
</tr>
<tr>
<td></td>
<td>Nowata</td>
<td>710</td>
</tr>
<tr>
<td></td>
<td>Skiatook</td>
<td>133</td>
</tr>
<tr>
<td>Total for District</td>
<td></td>
<td>2,503</td>
</tr>
<tr>
<td>Dist No. 13 Gadusi</td>
<td>Catoosa</td>
<td>353</td>
</tr>
<tr>
<td></td>
<td>Collinsville</td>
<td>960</td>
</tr>
<tr>
<td></td>
<td>Tulsa</td>
<td>1,824</td>
</tr>
<tr>
<td>Total for District</td>
<td></td>
<td>3,137</td>
</tr>
<tr>
<td>Dist No. 14 Cooweescoo - Central</td>
<td>Chelsea</td>
<td>561</td>
</tr>
<tr>
<td></td>
<td>Claremore (14)</td>
<td>2,530</td>
</tr>
<tr>
<td></td>
<td>Collinsville</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>Oologah</td>
<td>427</td>
</tr>
<tr>
<td>Total for District</td>
<td></td>
<td>3,526</td>
</tr>
<tr>
<td>Dist No. 15 Cooweescoo - South</td>
<td>Claremore (15)</td>
<td>855</td>
</tr>
<tr>
<td></td>
<td>Locust Grove</td>
<td>922</td>
</tr>
<tr>
<td></td>
<td>Pryor (15)</td>
<td>940</td>
</tr>
<tr>
<td></td>
<td>Salina (15)</td>
<td>51</td>
</tr>
<tr>
<td>Total for District</td>
<td></td>
<td>2,768</td>
</tr>
<tr>
<td>At Large</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total for District</td>
<td>At Large</td>
<td>31,981</td>
</tr>
<tr>
<td>Grand Total</td>
<td></td>
<td>75,109</td>
</tr>
</tbody>
</table>
March 2022 Directors Report

Worked with John and Nick (IT) on the storage issue on Chronical, the backups are running long because of all the images that it is have to go through. We have discussed the possibilities of other storage locations on site. We have not come up with a solution yet.

Simon came to the office for the acceptance testing and the scanners all passed, 9 of the ballot boxes did not pass and they were picked up and we will receive 9 new ones. Ordered the shelves for the ballot boxes and they were assembled by Facilities and all is looking good. Simon will be back in August for the training on the new system. One of the towers was setup wrong so it was sent back to be reimaged and will return soon. We will receive two printers, towners, and 10 additional V-drives. We currently have a credit at Hart and the additional equipment will come from that credit. We will still have a credit with Hart after the additional equipment is subtracted.

We had adobe pro put on my computer to work on the PDF's of the election manual updates. I have completed the first edits of the Election Day Desk Reference, and the Precinct Official Manual. Will go back through them again and do more editing before I send you the proofs.
**BILL TO:**

Cherokee Nation Election Svcs,
Cherokee Nation, OK
Connie Parnell
PO Box 1188
TAHLEQUAH, OK 74465

**SHIP TO:**

Connie Parnell
Cherokee Nation, OK
17763 S Muskogee Ave
Tahlequah, OK 74464-1635

<table>
<thead>
<tr>
<th>TERMS</th>
<th>SALESPERSON</th>
<th>PO NUMBER</th>
<th>CONTRACT NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net 30 Days</td>
<td>Dwayne Broxton</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Credit for Verity Central - Client seat and associated license and support.

<table>
<thead>
<tr>
<th>Units</th>
<th>Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.00</td>
<td>-15,000.00</td>
<td>-15,000.00</td>
</tr>
<tr>
<td>1.00</td>
<td>2,839.30</td>
<td>2,839.30</td>
</tr>
</tbody>
</table>

**REMITTANCE**

HART INTERCIVIC, INC.
Dept 0453
PO BOX 120453
Dallas, TX 75312-0453

**BILLING INQUIRIES**

HART INTERCIVIC
PO BOX 83649
Austin, TX 78708-0649
800.223.HART * Fax: 800.831.1485
www.hartintercivic.com * hartinquiry@hartic.com
TAX ID# 95-3249916

**INVOICE**

Invoice Number 087565
Invoice Date 03/31/2022
Customer ID CHE00010
Project VERM-000490

Page 1 of 1

**ORIGINAL INVOICE**

Sales Total -12,160.70
Sales Tax 0.00

TOTAL -12,160.70
Connie Parnell

From: John Thompson <jthompson@hartic.com>
Sent: Wednesday, April 6, 2022 5:08 PM
To: Connie Parnell
Cc: Simon Saenz
Subject: RE: [EXTERNAL SENDER] Fwd: <EXTERNAL> Hart Intercivic Invoice 087565
Attachments: Cherokee Nation, OK vDrives_V1.pdf

**********************************************************************
NOTICE: THIS EMAIL CONTAINS AN ATTACHMENT SENT FROM AN EXTERNAL SENDER.
IF YOU DO NOT KNOW THE SENDER OR WERE NOT EXPECTING THIS EMAIL, DO NOT OPEN ANY EMAIL ATTACHMENTS
AND DELETE THIS MESSAGE.
Thank you: The Cherokee Nation - Information Technology Department
**********************************************************************
I am happy we were able to get that figured out. Attached is a quote for 10 vDrives; if everything looks good, just sign
and return. I will make sure to let accounting know to use your credit.

Thank you,

John Thompson
Director of Sales
Hart InterCivic
15500 Wells Port Drive
Austin, Texas 78728
Direct: 512.252.6485 | Mobile: 512.294.8509 jthompson@hartic.com | www.hartintercivic.com

-----Original Message-----
From: Connie Parnell <connee-parnell@cherokee.org>
Sent: Wednesday, April 6, 2022 4:59 PM
To: John Thompson <jthompson@hartic.com>
Cc: Simon Saenz <ssaenz@hartic.com>
Subject: [EXTERNAL SENDER] Fwd: <EXTERNAL> Hart Intercivic Invoice 087565

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you
recognize the sender and know the content is safe.

Just received this today. Thank you to you both. We want to apply this credit for the printers and toners. Also 10 more
V drives. Can you please send me a quote on this amount.

Connie

Sent from my iPhone

Begin forwarded message:

From: Samantha DeBower <sdebower@hartic.com>
Date: April 6, 2022 at 1:37:48 PM PDT
To: Connie Parnell <connie-parnell@cherokee.org>
Subject: <EXTERNAL> Hart Intercivic Invoice 087565

**************************************************************************
NOTICE: THIS EMAIL CONTAINS AN ATTACHMENT SENT FROM AN EXTERNAL SENDER.
IF YOU DO NOT KNOW THE SENDER OR WERE NOT EXPECTING THIS EMAIL, DO NOT OPEN ANY EMAIL ATTACHMENTS
AND DELETE THIS MESSAGE.
Thank you: The Cherokee Nation - Information Technology Department
**************************************************************************

Please see attached invoice 087565. Let us know if you have any questions.

Thank you,

This message (including any attachments) is intended only for the use of the individual or entity to which it is addressed
and may contain information that is non-public, proprietary, privileged, confidential, and exempt from disclosure under
applicable law or may constitute as attorney work product. If you are not the intended recipient, you are hereby notified
that any use, dissemination, distribution, or copying of this communication is strictly prohibited. If you have received
this communication in error, notify us immediately by telephone and (i) destroy this message if a facsimile or (ii) delete
this message immediately if this is an electronic communication. Thank you.
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>vDrive</td>
<td>Flash memory card/audio card for use with Verity devices</td>
<td>$66.00</td>
<td>10</td>
<td>$660.00</td>
</tr>
</tbody>
</table>

**Subtotal**

Shipping and Handling (Estimated)

Grand Total

<table>
<thead>
<tr>
<th>Bill To</th>
<th>P.O. Box 1188</th>
<th>Ship To</th>
<th>17763 S Muskogee Ave.</th>
<th>Tahlequah, OK 74464</th>
</tr>
</thead>
</table>

**Customer Contact**

Contact Name: Connie Parnell

Email: connie-parnell@cherokee.org

Phone: (918) 458-5899

**General Information**

Expiration Date: 5/6/2022

Payment Terms: Net 30

Instructions: Please fax with signature to (512) 252-5906 or scan and email to jthompson@hartic.com to order.

**Terms and Conditions**

Please note: Shipping & Handling charges listed are estimates only. Due to global supply chain and delivery issues, actual shipping & handling charges may be significantly higher. Pricing subject to inventory availability at time of quote execution and acceptance.

Taxes will be calculated in conjunction with the Customer based on the final approved price list.

**Hart Approval**

Prepared By: John Thompson

Title: Director of Sales

Signature:

**Customer Approval**

Name: Shauna Calico

Title: CNEC Chairperson

Customer Approval: __________________________

Date: 4-19-22

Confidential - Not for Redistribution
Please fax with signature to or scan and email to ssaenz@hartic.com to order.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Unit Price</th>
<th>Quantity</th>
<th>Total Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Okidata B432dn Printer</td>
<td>Laser printer w/ starter cartridge for report printing</td>
<td>$380.00</td>
<td>3</td>
<td>$1,140.00</td>
</tr>
<tr>
<td>Toner Cartridge, Okidata B432dn, Black (High Capacity)</td>
<td>Black toner for Okidata B432dn printer (high capacity)</td>
<td>$197.00</td>
<td>3</td>
<td>$591.00</td>
</tr>
</tbody>
</table>

Subtotal: $1,731.00  
Grand Total: $1,731.00

Bill To: P.O. Box 1188  
Tahlequah, OK 74465  
Ship To: 17763 S Muskogee Ave.  
Tahlequah, OK 74464

Customer Contact
Contact Name: Connie Parnell

Terms and Conditions
Pricing subject to inventory availability at time of quote execution and acceptance. Taxes will be calculated in conjunction with the Customer based on the final approved price list.

Hart Approval
Prepared By: Simon Saenz  
Title: Sales Account Manager
Signature: [Signature]

Customer Approval
Name: Shauna Calico  
Title: CNEC Chairperson  
Date: 4-19-22

Confidential - Not for Redistribution
CHEROKEE NATION ELECTION COMMISSION

REGULAR MEETING  SPECIAL MEETING

COMMISSION PRESIDED BY: Shawne Calico

MEETING DATE: 4-19 at 4:00 AM/PM at the CNEC Office

Commission Member: Present/Absent

Shawna Calico  Present/Absent
Pamela Sellers  Present/Absent
Randy Campbell  Present/Absent
Rick Doherty  Present/Absent
Elizabeth Ballew  Present/Absent

Quorum Established:  YES / NO

CNEC Attorney: Harvey Chaffin  

Staff Present: ☑ Marcus Fears ☑ Connie Parnell ☑ Kendal Bishop ☑ Charlene Keys

Visitors:

________________________________________  __________________________________________
________________________________________  __________________________________________
________________________________________  __________________________________________
________________________________________  __________________________________________
________________________________________  __________________________________________