



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

AGENDA SPECIAL MEETING

May 27th, 2021

10:00 A.M.

- I. Call to order
- II. Roll call
- III. Approval of Minutes from the May 18th Special Meeting
- IV. Old Business-None
- V. Current Items
 - a. Consideration and possible action on FY2021 Budget
 - b. Consideration and possible action on Absentee Ballot Envelope Drop Box Policy
 - c. Consideration and possible action on Election Night Procedure
 - d. Consideration and possible action regarding absentee letters
- VI. Executive Session
 - a. Confidential discussion with attorney on pending litigation, claims, investigations or protests
 - b. Personnel
 - c. Exit Executive Session
- VII. Action from Executive Session
- VIII. Announcements
- IX. Adjourn

POSTED
5-26-21 9:45

May 26, 2021 by 10:00 AM
Cherokee Nation Election Office
17763 S. Muskogee Ave
Tahlequah, OK 74464

Chairperson: Shawna Calico

Posted by: _____



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

CHEROKEE NATION ELECTION COMMISSION

Special Meeting Minutes

May 27th, 2021

I. Call to order

- The Special Meeting of the Cherokee Nation Election Commission for May 27th, 2021 was called to order by Chairperson Shawna Calico at 10:06am

II. Roll call

- Election Commission Secretary Rick Doherty called roll and a quorum was established with the following Commissioners present:

Shawna Calico – Chairperson

Pamela Sellers – Vice Chairperson

Rick Doherty – Secretary/Treasurer

Randy Campbell – Commissioner

Elizabeth Ballew – Commissioner

- Office staff present was: Connie Parnell & Marcus Fears
- Election Commission Attorney Harvey Chaffin was present

III. Approval of Minutes

- Chairperson Calico asked for approval and/or discussion regarding the minutes of the May 18th Special Meeting. Randy Campbell made a motion seconded by Elizabeth Ballew to approve the minutes. The motion was approved by all Commissioners.

IV. Old Business

- None

V. Current Items

- Consideration and possible action on FY2021 Budget.
 - i. Members of the Budget Committee, Rick Doherty, Elizabeth Ballew, Connie Parnell and Marcus Fears presented the FY2021 to the entire Commission. Randy Campbell made a motion seconded by Elizabeth Ballew to approve the FY2021 Budget. The motion was approved by all Commissioners.
- Consideration and possible action on Absentee Ballot Envelope Drop Box Policy



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

- i. Randy Campbell made a motion seconded by Elizabeth Ballew to approve the Absentee Ballot Envelope Drop Box Policy. The motion was approved by all Commissioners. The policy was read and signed by all Commissioners. **(Attachment 1)**
- Consideration and possible action on Election Night Procedure.
 - i. Randy Campbell made a motion seconded by Elizabeth Ballew to approve the Election Night Procedure. The motion was approved by all Commissioners. **(Attachment 2)**
- Consideration and possible action regarding absentee letters.
 - i. There was no action on this agenda item

VI. Executive Session

- There was no Executive Session

VII. Action from Executive Session

VIII. Announcements

IX. Adjourn

- Pam Sellers made a motion to adjourn at 11:45am. The meeting was adjourned.

Minutes submitted by Rick Doherty, Secretary/Treasurer

RESOLUTION NO. 2021-1

CHEROKEE NATION ELECTION COMMISSION

A RESOLUTION ESTABLISHING POLICY FOR ABSENTEE BALLOT ENVELOPES FOR DROP BOX

WHEREAS, the Cherokee Nation since time immemorial has exercised the sovereign rights of self-government in behalf of the Cherokee people;

WHEREAS, the Cherokee Nation is a federally recognized Indian Nation with a historic and continual government to government relationship with the United States of America;

WHEREAS, the Cherokee Nation Election Commission is a constitutional autonomous and permanent entity charged with the administration of all Cherokee Nation elections as set forth in the Cherokee Nation Constitution;

WHEREAS, the Cherokee Nation Election Commission has for previous elections had a policy requiring Citizens bringing Absentee Ballot Envelopes for the Drop Box at the Election Commission Office to have a list, signed by the Citizen delivering, of names of Voters for whom they are dropping off Absentee Ballot Envelopes, and desire to formalize such policy in writing.

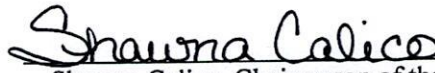
WHEREAS, pursuant to the above, the Cherokee Nation Election Commission hereby adopts the following policy:

ABSENTEE BALLOT ENVELOPES FOR DROP BOX


Citizens bringing Absentee Ballot Envelopes for the Drop Box at the Election Commission Office will be required to have a list, signed by the Citizen delivering, of names of Voters for whom they are dropping off Absentee Ballot Envelopes.

CERTIFICATION

The forgoing resolution was adopted by the Cherokee Nation Election Commission at a duly called meeting on the 27 day of May, 2021, having 5 members present, constituting a quorum, by the vote of 5 yea, 0 nay; 0 abstaining.


Shawna Calico, Chairperson of the
Cherokee Nation Election Commission

ATTEST:


Rick Doherty, Secretary of the
Cherokee Nation Election Commission

YEAS AND NAYS RECORDED:

Shawna Calico	<u>Yea</u>	Rick Doherty	<u>Yea</u>
Pamela Sellers	<u>Yea</u>	Randy Campbell	<u>Yea</u>
Elizabeth Ballew	<u>Yea</u>		



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 TF: 800.353.2895 F: 918.458.6101

Attachment #2

MEMO: Election Night, June 5th, 2021

Procedure for Precinct Officials:

- When arriving at the Election Commission Office you will enter in front of the garden west of the Election Commission building. The Marshal Service/Security will have other access blocked off so there is one entrance and one exit.
- At supply check out you will be given a Pass to allow you to enter. Have it handy or in your windshield so the Marshal Service/Security can clearly see you are a Precinct Official needing to check-in supplies.
- Marshals/Security will direct you where to park in front of the building and there will be gentlemen there to unload your supplies for you.
- When prompted, you will enter the Election Commission Office to check-in your supplies and ballots.
- To allow for social distancing and maintain organization, please follow the direction of the Marshal Service/Security and stay in your vehicle until it's your turn to check-in your supplies.
- When the Election Commission is complete with your check-in, you may return to your vehicle and exit onto Bald Hill Rd to the east of the Election Commission Building.
- Thank you so much for your hard work!

Request for Marshal Service/Security:

- Begin creating Enter and Exit points in front of the Election Commission Office at 5pm, June 5th.
- To allow for social distancing and maintain organization, 8 vehicles shall be directed to the 8 open spaces at the front of the Election Commission building.
- The EC will have 3 gentlemen outside unloading the workers vehicles for them. We only have room for 8 vehicles so any additional workers that show up will need to wait in line. Once a vehicle leaves, you may fill that space with the next vehicle.
- Each Precinct Official coming to check-in supplies will have a Pass showing they are a Precinct Official and shall be allowed to enter. No one other than the Precinct Officials will be allowed to enter unless cleared by the Election Commission.
- All precinct results will be posted at the precincts and online at Cherokee.org. To minimize crowds and maintain social distancing the Election Commission is not posting on the windows as in the past so there is no reason for gatherings outside the building.

#2



CHEROKEE NATION ELECTION COMMISSION

 REGULAR MEETING

 SPECIAL MEETING

COMMISSION PRESIDED BY: Shawna Calico

MEETING DATE: 27 at May AM/PM at the CNEC Office

Commission Member: Present/Absent

Shawna Calico

Present/Absent

Pamela Sellers

Present/Absent

Randy Campbell

Present/Absent

Rick Doherty

Present/Absent

Elizabeth Ballew

Present/Absent

Quorum Established:

YES / NO

CNEC Attorney: Harvey Chaffin ☒

Staff Present: ☒ Marcus Fears ☒ Connie Parnell ☐ Kendal Bishop ☐ Charlene Keys

Visitors:

