



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

AGENDA REGULAR MEETING

Tuesday, July 12th, 2022

4:00 P.M.

- I. Call to order
- II. Roll call
- III. Approval of Minutes from the June 28th Special Meeting
- IV. Administrator's Report
- V. Election Director's Report
- VI. Attorney's Report
- VII. Old Business
- VIII. Current Items
 - a. Consideration and possible action on the preservation of electronic documents
 - b. Consideration and possible action on Voter Education/Outreach
 - c. Consideration and possible action on assigning Districts/Precincts to Commissioners for the 2023 Election Period
 - d. Consideration and possible action on Election Forms
 - e. Consideration and possible action on amending Commissioner's contracts
 - f. Consideration and possible action on amending Attorney's contract
- IX. Executive Session
 - a. Confidential discussion with attorney on pending litigation, claims, investigations or protests
 - b. Personnel
 - c. Exit Executive Session
- X. Action from Executive Session
- XI. Announcements
- XII. Adjourn

POSTED
7-1-22 2pm

July 1, 2022 by 4:00 PM
Cherokee Nation Election Office
17763 S. Muskogee Ave
Tahlequah, OK 74464

Chairperson: Rick Doherty

Posted by: 



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CHEROKEE NATION ELECTION COMMISSION

Regular Meeting Minutes

Tuesday, July 12, 2022

I. Call to order

- The Regular Meeting of the Cherokee Nation Election Commission for July 12th was called to order by Chairman Rick Doherty at 4:00 P.M.

II. Roll call

- Election Commission Secretary Shawna Calico called roll and a quorum was established with the following Commissioners present:

Rick Doherty – Chairman

Pamela Sellers – Vice Chairperson, by phone

Shawna Calico – Secretary/Treasurer

Randy Campbell – Commissioner

Elizabeth Ballew – Commissioner

- Office staff present was: Marcus Fears & Connie Parnell
- Election Commission Attorney Harvey Chaffin was present
- Visitors present: John Young

III. Approval of Minutes

- Chairman Rick Doherty asked for approval and/or discussion regarding the minutes of the June 28th Special Meeting. Pam Sellers made a motion seconded by Randy Campbell to approve the June 28th Special Meeting minutes. The motion was approved by all Commissioners.

IV. Administrators Report

- Marcus Fears reported on the Policies Committee meeting a few times to review Act changes and how they affect our forms, Rules and Regulations and Policies. Also, that the Rules and Regulations will need to be completed by the beginning of September. He stated that he will have a number of packet type documents to present for approval in our next meeting. He also stated that the revision of the FY2023 Budget was submitted last month and that he hadn't received any feedback in regards to our revisions. Randy Campbell made a motion seconded by Pam Sellers to approve the Administrator's Report. The motion was approved by all Commissioners. **(Attachment 1)**



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V. Election Directors Report

- Connie Parnell gave a report on Policies work session about changes from the adoption of the new Act. Editing and creating new forms to meet the changes in the Act, for the election process. She stated she has been working with Midwest on the new documents to be printed and with Maxim on Chronicle updates. Also, she stated that nothing is complete but hopes to have this soon and be able to use this year's budget so we will have more to use next year during the election cycle. Randy Campbell made a motion, second by Pam Sellers to approve the Election Directors Report. The motion was approved by all Commissioners. **(Attachment 2)**

VI. Attorney's report

- Election Commission Attorney Harvey Chaffin had no new litigation to report.

VII. Old Business

- None

VIII. Current Items

- Consideration and possible action on preservation of electronic documents.
 - i. Marcus gave some clarification that the electronic documents were just scans of voter registrations and absentee request forms of deceased voters. It was stated that we had discussed adding an extra year to both the physical and electronic document retention to 3 or 4 years. Pam Sellers made a motion, second by Randy Campbell to send this item back to the Policy Committee to work on and then bring back to the commission. The motion was approved by all Commissioners.
- Consideration and possible action on Voter Education/Outreach.
 - i. Pam Sellers made a motion, seconded by Randy Campbell to start an Election Commission, information only social media page. The motion was approved by all Commissioners.
- Consideration and possible action on assigning District/Precincts to Commissioners for the 2023 Election Period.
 - i. There was discussion on which Commissioners had which District/Precincts for the upcoming 2023 Election Period.
 1. Pam Sellers - D1, D2, D3, D4 and Early Walk-in
 2. Elizabeth Ballew – D10 and D15
 3. Randy Campbell – D12, D13 and D14
 4. Rick Doherty – D5, D6 and D11
 5. Shawna Calico – D7, D8 and D9

Pam Sellers made a motion, seconded by Randy Campbell to accept the precincts assigned to Election Commissions. The motion was approved by all Commissioners.



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- Consideration and possible action on Election Forms
 - i. Connie presented election forms to be sent to the printer.
Shawna Calico made a motion, seconded by Randy Campbell to accept the forms. The motion was approved by all Commissioners.
- Consideration and possible action on amending Commissioner's contracts.
 - i. Pam Sellers made a motion, seconded by Randy Campbell to amend Election Commissions contracts in the amounts of Shawna Calico \$8500. Elizabeth Ballew, Pam Sellers and Randy Campbell \$4500. The motion was approved by all Commissioners.
- Consideration and possible action on amending Attorney's contract.
 - i. Pam Sellers made a motion, seconded by Randy Campbell to amend Election Commission Attorney's contracts in the amounts of \$24,000. The motion was approved by all Commissioners.

IX. Executive Session

- None

X. Action from Executive Session

- None

XI. Announcements

- Marcus mentioned that the Policies Committee needed to set another meeting. A Policy meeting was set for Thursday July 12, 2022 at 9:30.

XII. Adjourn

- Randy Campbell made a motion, second by Pam Sellers to adjourn at 5:48 P.M. The meeting was adjourned.

Minutes submitted by Shawna Calico, Secretary/Treasurer

Shawna Calico



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July 12, 2022 Administrators Report

Marcus Fears Administrator
fears-marcus@cherokee.org

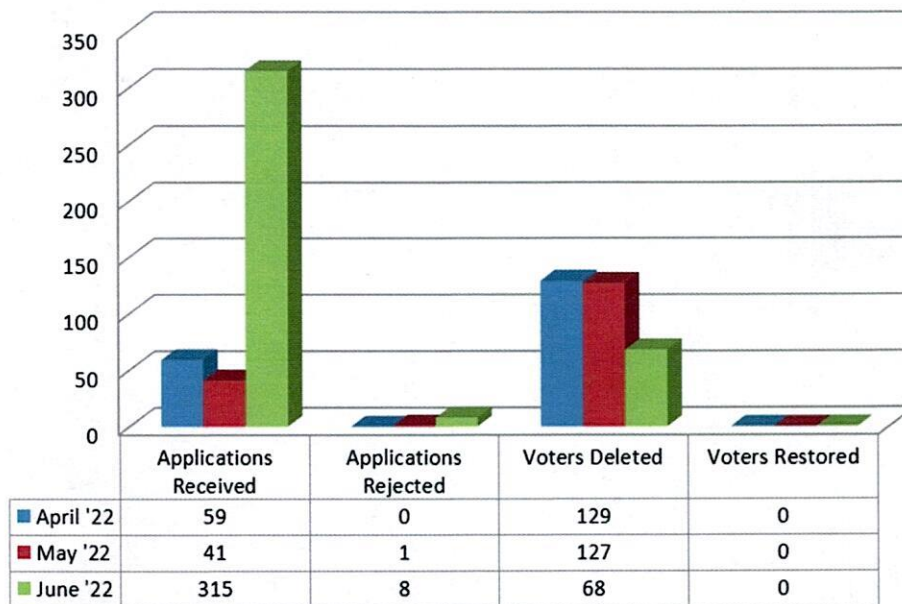
I. OFFICE:

In June, Policies met a few times to review Act changes and how they affect our forms, Rules & Regulations and Policies. I believe we have made a great deal of progress. Rules and Regulations will need to be completed by the beginning of September and I see that happening in our August meeting. Connie will present a number of forms today to be approved and hopefully I will have a number of packet type documents to present for approval in our next meeting. We submitted a revision to our FY2023 Budget last month. I haven't received any feedback good, bad or ugly in regards to our revisions.

II. VOTER PROCESSING: As of 06/024/2022

75,062 Total Registered Voters; **43,099** In-District; **31,963** At-Large

Voter Registration Statistics



A. Statistical Report:

*Detailed Data by District and Precinct is attached

III. FINANCIAL HIGHLIGHTS:

FY22 is on target.

District	Precinct	Voters
Dist No. 1 Hulbert	Hulbert	1,226
	Okay	296
	Tahlequah (1)	1,522
Total for District		3,044
Dist No. 2 Tahlequah	Briggs	289
	Lowrey	263
	Tahlequah (2)	2,481
Total for District		3,033
Dist No. 3 Tenkiller	Keys	946
	Tahlequah (3)	1,785
Total for District		2,731
Dist No. 4 Three Rivers	Ft. Gibson	1,063
	Muskogee	580
	Warner	763
Total for District		2,406
Dist No. 5 Redbird	Gore	403
	Sallisaw (5)	627
	Vian	1,189
Total for District		2,219
Dist No. 6 Sequoyah	Belfonte	118
	Marble City	171
	Muldrow	1,625
	Sallisaw (6)	1,639
Total for District		3,553
Dist No. 7 Flint	Cave Springs	298
	Chewey	103
	Stilwell (7)	2,637
	Westville (7)	700
Total for District		3,738
Dist No. 8 Goingsnake	Bell	267
	Stilwell (8)	1,057
	Westville (8)	473
Total for District		1,797
Dist No. 9 Saline	Jay (9)	730
	Kansas	1,430

Chronicle- Voter Registration by District and Precinct

6/24/2022 8:12 AM

District	Precinct	Voters
Dist No. 9 Saline	Kenwood	183
	Salina (9)	538
	Total for District	2,881
Dist No. 10 Delaware	Afton	623
	Grove	759
	Jay (10)	895
	Pryor (10)	543
	Salina (10)	204
	Spavinaw	183
	Total for District	3,207
Dist No. 11 Cooweescoowee - North	S. Coffeyville	494
	Vinita	1,931
	Welch	140
	Total for District	2,565
Dist No. 12 Cooweescoowee - West	Bartlesville	1,656
	Nowata	708
	Skiatook	134
	Total for District	2,498
Dist No. 13 Gadusi	Catoosa	353
	Collinsville	960
	Tulsa	1,832
	Total for District	3,145
Dist No. 14 Cooweescoowee - Central	Chelsea	558
	Claremore (14)	2,523
	Collinsville	8
	Oologah	432
	Total for District	3,521
Dist No. 15 Cooweescoowee - South	Claremore (15)	848
	Locust Grove	921
	Pryor (15)	941
	Salina (15)	51
	Total for District	2,761
At Large	At Large	31,963
Total for District		31,963
Grand Total		75,062

2022 June Directors Report

For the month of May:

Policies meeting to work on the changes from the adoption of the new election act.

Editing forms for the election process, creating new forms to meet the changes in the act.

Working with Midwest on the new documents to be printed for the election cycle.

Working with Maxim on Chronicle up dates

Nothing is complete but with the policies group we hope to have this soon and be able to use this year's budget so we will have more to use next year for the election cycle.

CHEROKEE NATION ELECTION COMMISSION

☒ REGULAR MEETING

☐ SPECIAL MEETING

COMMISSION PRESIDED BY: Rick Doherty

MEETING DATE: 7-12-22 at 4 AM/PM at the CNEC Office

Commission Member: Present/Absent

Rick Doherty

Present/Absent

Pamela Sellers

Present/Absent

Randy Campbell

Present/Absent

Elizabeth Ballew

Present/Absent

Shawna Calico

Present/Absent

Quorum Established:

YES / NO

CNEC Attorney: Harvey Chaffin ☐

Staff Present: ☒ Marcus Fears, ☒ Connie Parnell, ☐ Kendal Bishop, ☐ Charlene Keys

Visitors:

