



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

AGENDA REGULAR MEETING

February 09th, 2021

4:00 P.M.

- I. Call to order
- II. Roll call
- III. Approval of Minutes from the January 28th Special Meeting
- IV. Administrator's Report
- V. Election Director's Report
- VI. Attorney's Report
- VII. Old Business-None
- VIII. Current Items
 - a. Consideration and possible action on approving Precinct Certificate of Vote/Consolidated Returns Procedure for 2021 Elections
 - b. Consideration and possible action on 2021 Election Cycle Procedures
- IX. Executive Session
 - a. Confidential discussion with attorney on pending litigation, claims, investigations or protests
 - b. Personnel
 - c. Exit Executive Session
- X. Action from Executive Session
- XI. Announcements
- XII. Adjourn

POSTED
1-29-21 3:30pm

January 29, 2021 by 4:00 PM
Cherokee Nation Election Office
17763 S. Muskogee Ave
Tahlequah, OK 74464

Chairperson: Shawna Calico

Posted by: _____



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Regular Meeting Minutes

February 9th, 2021

I. Call to order

- The Regular Meeting of the Cherokee Nation Election Commission for February 9th, 2021 was called to order by Chairperson Shawna Calico at 4:12pm

II. Roll call

- Election Commission Secretary Rick Doherty called roll and a quorum was established with the following Commissioners present:

Shawna Calico – Chairperson
Pamela Sellers – Vice Chairperson
Rick Doherty – Secretary/Treasurer
Randy Campbell – Commissioner
Elizabeth Ballew – Commissioner

- Office staff present was: Connie Parnell & Marcus Fears
- Election Commission Attorney Harvey Chaffin was present

III. Approval of Minutes

- Chairperson Shawna Calico asked for approval and/or discussion regarding the minutes of the January 28th Special Meeting. Pam Sellers made a motion seconded by Elizabeth Ballew to approve the minutes. The motion was approved by all Commissioners.

IV. Administrator's Report

- Marcus Fears gave a report that detailed registration statistics, an increase in phone calls & emails and reported that there were 75 filing packets distributed and 38 candidates filed for the 9 open council seats. Pam Sellers made a motion seconded by Elizabeth Ballew to approve the Administrator's Report. The motion was approved by all Commissioners. **(Attachment 1)**

V. Election Director's Report

- Connie Parnell gave a report over working from home on additions to Press Releases, the office receiving COVID supplies and election supplies. Pam Sellers



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made a motion seconded by Elizabeth Ballew to approve the Election Director's Report. The motion was approved by all Commissioners. **(Attachment 2)**

VI. Attorney's Report

- Election Commission Attorney Harvey Chaffin reported on pending litigation. Pam Sellers made a motion seconded by Elizabeth Ballew to approve the Attorney's Report. The motion was approved by all Commissioners.

VII. Old Business

- None

VIII. Current Items

- Consideration and possible action on approving Precinct Certificate of Vote/Consolidated Returns Procedure for 2021 Elections.
 - i. Rick Doherty made a motion seconded by Randy Campbell to approve the Precinct Certificate of Vote/Consolidated Returns Procedure for 2021 Elections with changes.
- Consideration and possible action on 2021 Election Cycle Procedures
 - i. Discussion was held on how to safely conduct election night while maintaining social distancing and cleanliness standards. No action was taken at this time. Drafts of the Absentee Affidavit were presented. Randy Campbell made a motion seconded by Elizabeth Ballew to approve the drafts with necessary changes. The motion was approved by all Commissioners.

IX. Executive Session

- There was no Executive Session

X. Action from Executive Session

XI. Announcements

XII. Adjourn

- Pam Sellers made a motion to adjourn at 6:00pm. The meeting was adjourned.

Minutes submitted by Rick Doherty, Secretary/Treasurer



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Attachment #1
February 09, 2021 Administrators Report

Marcus Fears Administrator
fears-marcus@cherokee.org

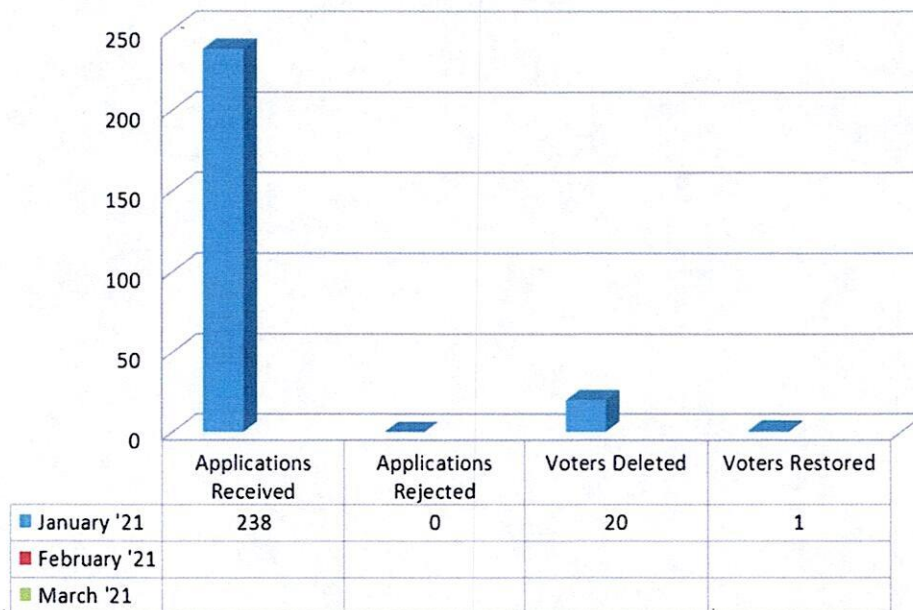
I. OFFICE:

In January we saw increases across the board. Increases in phone calls, emails, faxes, office traffic as well as Voter Registrations and Absentee Ballot Requests. Of the 238 Applications you see below for January, 102 were Voter Registrations and 136 were Absentee Ballot Requests. As of 02/08/2021 (yesterday) we were up to 220 Absentee Requests processed with none waiting to be processed. 75 Total Packets were distributed and 38 citizens filed for 9 council seats during filing period.

II. VOTER PROCESSING: As of 02/08/2021

74,079 Total Registered Voters; **42,208** In-District; **31,871** At-Large

Voter Registration Statistics



A. Statistical Report:

*Detailed Data by District and Precinct is attached

III. FINANCIAL HIGHLIGHTS:

FY21 is on target.

Chronicle- Voter Registration by District and Precinct

2/8/2021 1:10 PM

District	Precinct	Voters
Dist No. 1 Hulbert	Hulbert	1,234
	Okay	299
	Tahlequah (1)	1,546
	Total for District	3,079
Dist No. 2 Tahlequah	Briggs	233
	Lowrey	245
	Tahlequah (2)	2,425
	Total for District	2,903
Dist No. 3 Tenkiller	Keys	949
	Tahlequah (3)	1,800
	Total for District	2,749
Dist No. 4 Three Rivers	Ft. Gibson	1,077
	Muskogee	545
	Warner	733
	Total for District	2,355
Dist No. 5 Redbird	Gore	332
	Sallisaw (5)	614
	Vian	1,147
	Total for District	2,093
Dist No. 6 Sequoyah	Belfonte	120
	Marble City	173
	Muldrow	1,652
	Sallisaw (6)	1,651
	Total for District	3,596
Dist No. 7 Flint	Cave Springs	280
	Chewey	84
	Stilwell (7)	2,551
	Westville (7)	706
	Total for District	3,621
Dist No. 8 Goingsnake	Bell	271
	Stilwell (8)	1,091
	Westville (8)	485
	Total for District	1,847
Dist No. 9 Saline	Jay (9)	676
	Kansas	1,305

Chronicle- Voter Registration by District and Precinct

2/8/2021 1:10 PM

District	Precinct	Voters
Dist No. 9 Saline	Kenwood	129
	Salina (9)	543
Total for District		2,653
Dist No. 10 Delaware	Afton	613
	Grove	726
	Jay (10)	809
	Pryor (10)	549
	Salina (10)	200
	Spavinaw	166
Total for District		3,063
Dist No. 11 Cooweescoowee - North	S. Coffeyville	468
	Vinita	1,788
	Welch	136
Total for District		2,392
Dist No. 12 Cooweescoowee - West	Bartlesville	1,665
	Nowata	714
	Skiatook	132
Total for District		2,511
Dist No. 13 Gadusi	Catoosa	344
	Collinsville	961
	Tulsa	1,832
Total for District		3,137
Dist No. 14 Cooweescoowee - Central	Chelsea	565
	Claremore (14)	2,535
	Oologah	439
Total for District		3,539
Dist No. 15 Cooweescoowee - South	Claremore (15)	854
	Locust Grove	882
	Pryor (15)	879
	Salina (15)	55
Total for District		2,670
At Large	At Large	31,871
Total for District		31,871
Grand Total		74,079



Cherokee Nation Election Commission

P.O. Box 1188, Tahlequah, OK 74465-1188

Email: election-commission@cherokee.org

Website: www.cherokee.org/elections.aspx

Phone: 918-458-5899

Toll Free: 1-800-353-2895

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2021 January Directors Report

I have been working from home but also coming in more to the office to work on documents, Covid election supplies, press releases.

Received my first Covid vaccine in January and will have received my second vaccine on February 3.

Receiving election supplies for the upcoming 2021 election cycle. Worked on press release with the Covid treatment at the precincts and in the early absentee voting protocol.

I have been working with Commissioners and staff on securing polling places for this year's election. This has gone very well for finding new locations to accommodate social distancing.

We have received most of our precinct Covid supplies still waiting on the Six feet signs and the signs requiring masks at the precinct during voting.

With us still staggering our work in office I will come more as needed but not back to full time. I will still be working from home when not in the office.

Precinct Certificate of Vote/ Consolidated Returns Procedure for 2021 Elections

1. At all precincts, In-person Absentee and Mail Absentee the ballots will be counted and tabulated through an eScan tabulator and a high speed counter.
2. The number of total printouts at the precinct is as follows:
Certificate of Vote form provided by CNEC and filled in with the information of the election results by the precinct officials (4 Copy form).
White copy: returned to the CNEC office with election reports
Pink copy: placed in the Ballot transfer case marked box 1
Canary copy: is posted on the precinct door at the end of the day.
Goldenrod copy: is returned to the CNEC office with reports to post on the CNEC window for the public to view.
3. Tally reports from the eScan Tabulator: Total of three copies
 - a. First tally report along with the Zero printout (When the precinct was opened) attached and signed by the precinct officials is placed in the Election Returns Envelope with the reports.
 - b. Second Tally report from the eScan tabulator is place on the precinct door at the end of the day.
 - c. The third copy will be placed in the ballot transfer case marked 1.
4. Consolidated Returns of election results and posting of such reports: 3 copies of each report will be generated and 1 copy will be placed in the minutes, one copy for the public to view and one copy to be placed in the vault with the election ballots, reports, and other election related material that is permanent record
 - a. Precinct report information: UNOFFICIAL till certified
Precinct name and district(s)
Mail absentee totals/percentages
Early absentee totals/percentages
Election Day totals/percentages
Numbers of voters that voted and the percentages
 - b. Canvass Report Unofficial and Official contains:
Totals for each race, candidate and percentages of the turnout of voters
 - c. Cumulative Report Unofficial before certified, Official Results to certify:
Totals, per race, candidate and all percentages of each race: This is the report that the Commission will certify the results in a meeting.

Approval Date: _____

Commission Chairman _____