



## **CHEROKEE NATION ELECTION COMMISSION**

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

### **AGENDA REGULAR MEETING**

*Tuesday, December 13<sup>th</sup>, 2022*

*4:00 P.M.*

- I. Call to order
- II. Roll call
- III. Approval of Minutes from the November 17<sup>th</sup> Special Meeting
- IV. Administrator's Report
- V. Election Director's Report
- VI. Attorney's Report
- VII. Old Business
  - a. Approval of Minutes from the November 8<sup>th</sup> Regular Meeting
- VIII. Current Items
  - a. Consideration and possible action on Election Commission 2023 Regular Meeting Schedule.
  - b. Consideration and possible action regarding Press Releases
  - c. Consideration and possible action regarding Hourly Election Worker Agreement
- IX. Executive Session
  - a. Confidential discussion with attorney on pending litigation, claims, investigations or protests
  - b. Personnel
    1. Consideration and possible action regarding staff compensation
  - c. Exit Executive Session
- X. Action from Executive Session
- XI. Announcements
- XII. Adjourn

**POSTED**  
12/2/22 3pm

December 2, 2022 by 4:00 PM  
Cherokee Nation Election Office  
17763 S. Muskogee Ave  
Tahlequah, OK 74464

Chairperson: Rick Doherty

Posted by: 



## Cherokee Nation Election Commission

P.O. Box 1188, Tahlequah, OK 74465-1188

Phone: 918-458-5899 Fax: 918-458-6101

### CHEROKEE NATION ELECTION COMMISSION

#### Regular Meeting Minutes

Tuesday, December 13<sup>th</sup>, 2022

#### I. Call to Order

- The Regular Meeting of the Cherokee Nation Election Commission for December 13, 2022 was called to order by Chairman Rick Doherty at 4:03 P.M.
- Pam Sellers made a motion second by Shawna Calico to allow Elizabeth Ballew to attend by phone.

#### II. Roll Call

- Election Commission Secretary Shawna Calico called roll and a quorum was established with the following Commissioners present:  
Rick Doherty – Chairman  
Pam Sellers – Vice Chairperson  
Shawna Calico – Secretary/Treasurer  
Randy Campbell – Commissioner  
Elizabeth Ballew – Commissioner (by phone)
- Office staff present was Marcus Fears & Connie Parnell
- Election Commission Attorney Harvey Chaffin was present.
- Election Commission Investigator Nick Goodwin was present.
- Visitors present: Chad Hunter

#### III. Approval of Minutes

- Chairman Rick Doherty asked for approval and/or discussion regarding the minutes of the November 17<sup>th</sup> Special Meeting. Pam Sellers made a motion second by Randy Campbell to approve the November 17<sup>th</sup> Special Meeting minutes. The motion was approved by all Commissioners.

#### IV. Administrators Report

- Marcus Fears reported that our Clerk I position was posted in the Phoenix for the month of November. He also reported on the day to day operations of the office. Pam Sellers made a motion second by Randy Campbell to approve the Administrators Report. The motion was approved by all Commissioners. (Attachment 1)

#### V. Election Directors Report

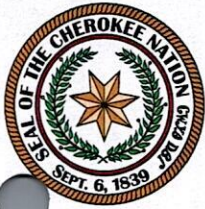
- Connie Parnell reported on the progress of the documents being prepared for the election notebooks and other precinct official documents. She also reported that she was in the process of securing precinct training locations. Also, CSA was sent new addresses to add to the street guide. Pam Sellers made a motion second by Randy Campbell to approve the Election Directors report. The motion was approved by all Commissioners. (Attachment 2)

#### VI. Attorney's Report

- N/A

#### VII. Old Business

- Approval of Minutes from the November 8<sup>th</sup> Regular Meeting.
  - i. Chairman Rick Doherty asked for approval and/or discussion regarding the minutes of the November 8<sup>th</sup> Regular Meeting. Pam Sellers made a motion



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second by Randy Campbell to  
approve the November 8<sup>th</sup>

Regular Meeting minutes. The motion was approved by all Commissioners.

### VIII. Current Items

- Consideration and possible action on Election Commission 2023 Regular Meeting Schedule.
  - i. Discussion was held on the 2023 Regular Meeting Schedule. Pam Sellers made a motion second by Randy Campbell to approve the 2023 Regular Meeting Schedule. The motion was approved by all Commissioners.
- Consideration and possible action regarding Press Releases.
  - i. Pam Sellers made a motion second by Randy Campbell to approve the Press Releases with corrections suggested. The motion was approved by all Commissioners.
- Consideration and possible action regarding Hourly Election Worker Agreements.
  - i. Pam Sellers made a motion second by Randy Campbell to approve the Hourly Election Workers Agreement. The motion was approved by all Commissioners.

### IX. Executive Session

- Pam Sellers made a motion second by Randy Campbell to enter Executive Session at 5:01. The motion was approved by all Commissioners.
  - i. Consideration and possible action regarding staff compensation.
- Pam Sellers made a motion second by Randy Campbell to exit Executive Session at 5:18. The motion was approved by all Commissioners.

### X. Action from Executive Session

- Pam Sellers made a motion second by Randy Campbell to increase the current Clerk II compensation by \$1.50 per hour.
- Pam Sellers made a motion second by Randy Campbell to increase the current Clerk III compensation by \$1.50 per hour. The motion was approved by all Commissioners.
- Pam Sellers made a motion second by Randy Campbell to increase the current Administrators compensation by \$3,300 per year. The motion was approved by all Commissioners.
- Pam Sellers made a motion second by Randy Campbell to increase the current Election Directors compensation by \$2,200 per hour. The motion was approved by all Commissioners.

### XI. Announcements

- Marcus stated that Cherokee Vote had requested a zoom meeting with the staff and chairman regarding the production of an educational video explaining some of the voting procedures.

### XII. Adjourn

- Pam Sellers made a motion second by Randy Campbell to adjourn at 5:28.

Minutes submitted by Shawna Calico, Secretary/Treasurer

Shawna Calico



## Cherokee Nation Election Commission

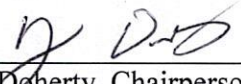
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### Cherokee Nation Election Commission

#### 2023 Regular Meeting Schedule

Date	Location	Time
January 10, 2023	Election Commission Office	4:00 P.M.
February 14, 2023	Election Commission Office	4:00 P.M.
March 14, 2023	Election Commission Office	4:00 P.M.
April 11, 2023	Election Commission Office	4:00 P.M.
May 09, 2023	Election Commission Office	4:00 P.M.
June 13, 2023	Election Commission Office	10:00 A.M.
July 11, 2023	Election Commission Office	10:00 A.M.
August 08, 2023	Election Commission Office	10:00 A.M.
September 12, 2023	Election Commission Office	4:00 P.M.
October 10, 2023	Election Commission Office	4:00 P.M.
November 14, 2023	Election Commission Office	4:00 P.M.
December 12, 2023	Election Commission Office	4:00 P.M.

  
Rick Doherty, Chairperson

# CHEROKEE NATION ELECTION COMMISSION

☒ REGULAR MEETING

☐ SPECIAL MEETING

ELECTION COMMISSION PRESIDED BY: Rick Doherty

MEETING DATE: 12-13-22 at 4:03 AM/PM at the CNEC Office

## Commission Member: Present/Absent

Rick Doherty

Present/Absent

Pamela Sellers

Present/Absent

Shawna Calico

Present/Absent

Randy Campbell

Present/Absent

Elizabeth Ballew

Present/Absent

by phone

## Quorum Established:

YES / NO

CNEC Attorney: Harvey Chaffin ☒

CNEC Investigator: Nick Goodwin ☒

Staff Present: ☒ Marcus Fears, ☒ Connie Parnell, ☐ Kendal Bishop, ☐ Charlene Keys

## Visitors:

Chad Hunter

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Regular Meeting Sign-in Sheet  
Tuesday, December 13, 2022 4:00PM

[illegible]