



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

AGENDA REGULAR MEETING

February 11th, 2020

4:00 P.M.

- I. Call to order
- II. Roll call
- III. Approval of Minutes from the January 14th Regular Meeting
- IV. Administrator's Report
- V. Election Director's Report
- VI. Attorney's Report
- VII. Old Business-None
- VIII. Current Items
 - a. Discussion and possible action as follow up on election reform out of Rules committee.
- IX. Executive Session
 - a. Confidential discussion with attorney on pending litigation, claims, investigations or protests
 - b. Personnel
 - 1. Staff Performance Evaluation
 - c. Exit Executive Session
- X. Action from Executive Session
- XI. Announcements
- XII. Adjourn

POSTED
1-31-20 3pm

January 31, 2020 by 4:00 PM
Cherokee Nation Election Office
17763 S. Muskogee Ave
Tahlequah, OK 74464

Chairperson: Shawna Calico

Posted by: _____

MINUTES
REGULAR MEETING
February 11, 2020
CHEROKEE NATION ELECTION COMMISSION

Call to order/Roll call of Commissioners:

The meeting of the Cherokee Nation Election Commission was called to order by Chairperson Shawna Calico at 4:03 p.m.

Commissioner Carolyn Allen called roll and a quorum was established with the following commissioners present:

Shawna Calico- Chairperson
Pamela Sellers- Vice-Chair
Carolyn Allen- Secretary/Treasurer
Rick Doherty- Commissioner
Randy Campbell- Commissioner

Office staff present were Marcus Fears and Connie Parnell.

Election Commission Attorney Harvey Chaffin was present.

Approval of Minutes:

Chairperson Shawna Calico asked for approval and/or discussion of the minutes of the January 14, 2020 regular meeting. Rick Doherty made a motion which was seconded by Randy Campbell to approve the minutes of the January 14, 2020. The motion was approved by all commissioners.

Administrator's Report:

Marcus Fears gave the Administrator's Report which included updates on voter registration statistics, voter outreaches attended, scheduled community meetings and a report from the Rules Committee. Our office is making contacts to schedule voter outreaches and education in schools, clinics and other events. An update was given on the progress of scanning documents. Rick Doherty made a motion which was seconded by Randy Campbell to approve the **Administrator's Report. (Attachment #1)**

Election Director's Report:

Connie Parnell gave the Election Director's report which included progress on scanning documents, identifying deceased voters and working on documents for future elections. Rick Doherty made a motion which was seconded by Randy Campbell to approve the **Election Director's report. (Attachment #2)** The motion was approved by all commissioners.

Attorney's Report:

Election Commission Attorney Harvey Chaffin stated there was no litigation pending. The Wilson case was dismissed on 2/10/2020. A motion was made by Rick Doherty and seconded by Randy Campbell to approve the Attorney's Report. The motion was approved by all commissioners.

Old Business:

There were no items under old business.

Current Items:

- a.) Consideration and possible action as follow up on election reform out of Rules Committee:

During discussion, Rick Doherty suggested it might be helpful to Tribal Council to invite Council members to the election office, hosting half of the members at a time during two separate timeframes to present the absentee ballot process and some of the election procedures to give them a better understanding of how these processes work. Discussion was held. No action was taken on this item.

Executive Session:

Rick Doherty made a motion which was seconded by Randy Campbell to enter into executive session at 4:44 p.m. to discuss item (b 1.) Personnel- Staff Performance Evaluation on an evaluation which was due. The motion was approved by all commissioners.

Exit Executive Session:

A motion was made by Rick Doherty and seconded by Carolyn Allen to exit Executive Session at 4:58 p.m.

Action from Executive Session:

Chairperson Shawna Calico stated an employee performance evaluation was completed.

Announcements:

There were no announcements.

Adjourn:

Rick Doherty made a motion to adjourn at 4:59 p.m. The meeting was adjourned.

Minutes submitted by Carolyn Allen, Secretary
March 2, 2020



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

Attachment #1

February 11, 2020 Administrators Report

Marcus Fears Administrator
fears-marcus@cherokee.org

I. OFFICE:

-Harvey and I reported to Rule's on January 30th. We both reiterated the Commissions willingness to be available for involvement with the council's workgroup for election reform. I won't linger on this since we have discussion on this topic as an agenda item.

-The scanning of documents is still going well. I counted today there are 30 cabinets of records and we have completed or are working on 14...so nearly halfway through all the records.

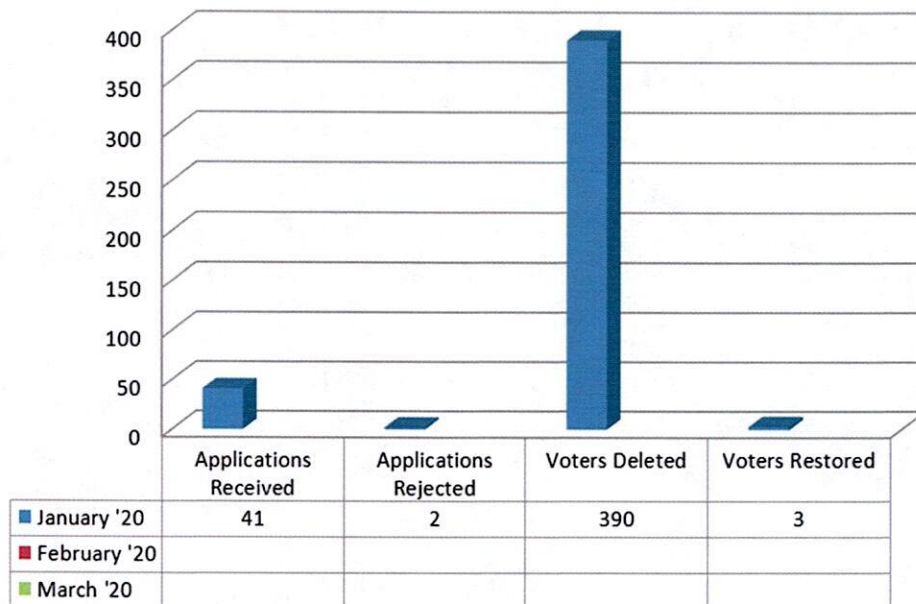
-Interest in next year's election is starting to pick up. We have fulfilled information requests for Voter Lists, Voter History etc. for half a dozen citizens just in the past month.

-Outreach is picking back up as you can see in this report. As of today there are 6 upcoming Community Meetings and 1 College/Career Fair from now till the end of March.

II. VOTER PROCESSING: As of 02/05/2020

74,605 Total Registered Voters; **42,589** In District; **32,016** At-Large

Voter Registration Statistics



A. Statistical Report:

*Detailed Data by District and Precinct is attached



CHEROKEE NATION ELECTION COMMISSION

Ph: 918-458-5899 | TF: 800.353.2895 | F: 918.458.6101

February 11, 2020 Administrators Report

Marcus Fears Administrator
fears-marcus@cherokee.org

III. VOTER OUTREACH:

- February Outreach:
 - February 3 – District 13, Owasso
 - February 24 – District 12, Nowata
 - February 27 – District 5, Blackgum
- March Outreach:
 - March 3 – District 14, Chelsea
 - March 5 – District 6, Brushy
 - March 10 – District 2, Tahlequah
 - March 12 – College/Career Fair, Grove HS
 - March 24 – District 15, Locust Grove

IV. FINANCIAL HIGHLIGHTS:

FY20 is on target.

District	Precinct	Voters
District No. 1	Hulbert	1,251
	Okay	303
	Tahlequah (1)	1,572
Total for District		3,126
District No. 2	Briggs	236
	Lowrey	245
	Tahlequah (2)	2,446
Total for District		2,927
District No. 3	Keys	959
	Tahlequah (3)	1,823
Total for District		2,782
District No. 4	Ft. Gibson	1,087
	Muskogee	543
	Warner	735
Total for District		2,365
District No. 5	Gore	331
	Sallisaw (5)	616
	Vian	1,145
Total for District		2,092
District No. 6	Belfonte	119
	Marble City	174
	Muldrow	1,654
	Sallisaw (6)	1,661
Total for District		3,608
District No. 7	Cave Springs	287
	Chewey	85
	Stilwell (7)	2,587
	Westville (7)	715
Total for District		3,674
District No. 8	Bell	274
	Stilwell (8)	1,095
	Westville (8)	486
Total for District		1,855
District No. 9	Jay (9)	690
	Kansas	1,319

District	Precinct	Voters
District No. 9	Kenwood	131
	Salina (9)	551
Total for District		2,691
District No. 10	Afton	612
	Grove	726
	Jay (10)	815
	Pryor (10)	550
	Salina (10)	202
	Spavinaw	165
Total for District		3,070
District No. 11	S. Coffeyville	465
	Vinita	1,790
	Welch	137
Total for District		2,392
District No. 12	Bartlesville	1,670
	Nowata	720
	Skiatook	131
Total for District		2,521
District No. 13	Catoosa	343
	Collinsville	960
	Tulsa	1,841
Total for District		3,144
District No. 14	Chelsea	566
	Claremore (14)	2,541
	Oologah	438
Total for District		3,545
District No. 15	Claremore (15)	853
	Locust Grove	884
	Pryor (15)	884
	Salina (15)	54
Total for District		2,675
At Large	At Large	31,878
Total for District		31,878
Grand Total		74,345



Cherokee Nation Election Commission

P.O. Box 1188, Tahlequah, OK 74465-1188

Email: election-commission@cherokee.org

Website: www.cherokee.org/elections.aspx

Phone: 918-458-5899

Toll Free: 1-800-353-2895

Fax: 918-458-6101

January 2020 Directors report

This month has been working on the scanning of the documents of voter's forms that are not in their scanned documents file. I have completed 3 file cabinets so far.

This takes a lot of time, also we are identifying most of the documents of the deceased voters and sending to the Tribal registration for verification to be able to delete from our files.

I am have been working on the election Challenge Ballot Bags and forms.

Districts in the 2021 election, polling locations and looking at precinct official trainings sites.